



GOUTHAMI INSTITUTE OF TECHNOLOGY & MANAGEMENT FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)
Piddasettypalli, Proddutur, YSR Dist., A.P

OFFICE ORDER

Date: 01.08.2023

Sub:- GITAMW -Constitution of Exam branch Committee -Nomination of the members-Reg.

With reference to the subject cited above, the following staffs are hereby nominated for exam branch Committee

Gouthami institute of Technology and Management for women				
EXAMINATION & TIME TABLE COMMITTEE FOR THE ACADEMIC YEAR 2023-2024				
S. NO.	NAME	DESIGNATION	DESIGNATION IN THE COMMITTEE	SIGNATURE
1	Dr.K.UMAKANTHAM	Principal	Chairman	
2	Mr. K.M RAFI	Controller of Exams	Convener	
3	Mr.B.MALLIKARJUNA REDDY	Addl. Controller of exams	Co-Convener	
4	Mr. SMD JABEER	HOD/EEE	Member	
5	Mr. S. YAKHOOB ALI	HOD/CSE	Member	
6	Mrs. D.VIJAYAMMA	HOD/H&BS	Member	
7	Mr. Y.PRAKASH RAO	HOD/ECE	Member	
8	Mrs. B. DEEPTHI NIKHILA	CSE	Member	
9	Mr. G. SANGEEV RAYADU	ECE	Member	
10	Mr. P. SUNIL KUMAR	EEE	Member	

ROLES AND RESPONSIBILITIES OF TIMETABLE COMMITTEE

- Consultation with Principal and Head of the departments for preparation of the timetable for each semester and for each class.
- To conduct timetable committee meeting with timetable committee departmental in charges.

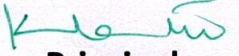


GOUTHAMI INSTITUTE OF TECHNOLOGY & MANAGEMENT FOR WOMEN

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Peddasettypalli, Proddatur, YSR Dist., A.P

- To prepare individual class timetable and individual faculty timetables (work load) so that if any class works adjustments within the faculty can be done smoothly.
- To update timetable time to time
- To inform teachers well in advanced regarding changes in time table.
- To report to Principal & HOD regarding any discrepancy in time table.
- To be authorized by the Head of the department and Principal.
- Conducting of exams as per JNTUA time table
- Maintenance of student result record
- Result analysis

Circulation to above staff /HODs/Admin/others


Principal
PRINCIPAL
Gouthami Institute of Technology
and Management for Women
Peddasettypalli (V),
Proddatur-516360, Kadapa (Dt.)



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(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)
Peddasettypalli, Proddatur, YSR Dist., A.P

OFFICE ORDER

Date: 22.07.2022

Sub:- GITAMW -Constitution of Exam branch Committee -Nomination of the members-Reg.

With reference to the subject cited above, the following staffs are hereby nominated for exam branch Committee

Gouthami institute of Technology and Management for women				
EXAMINATION & TIME TABLE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023				
S. NO.	NAME	DESIGNATION	DESIGNATION IN THE COMMITTEE	SIGNATURE
1	Dr. V. RAMA RAJU	Principal	Chairman	
2	Mr. K.M RAFI	Controller of Exams	Convener	
3	Mr.B.MALLIKARJUNA REDDY	Addl. Controller of exams	Co-Convener	
4	Mrs.R.VIJAYA LAKSHMI	HOD/EEE	Member	
5	Mr.M.AYYAVARIAH	HOD/CSE	Member	
6	Mrs.D.VIJAYAMMA	HOD/H&BS	Member	
7	Mr.Y.PRAKASH RAO	HOD/ECE	Member	
10	Mrs.P.PRIYANKA	CSE	Member	
11	Mr.G.SANGEEV RAYADU	ECE	Member	
12	Mr.S.KESAVALU	ECE	Member	
13	Mr.P.SUNIL KUMAR	EEE	Member	

Circulation to above staff /HODs/Admin/others


Principal
PRINCIPAL

Gouthami Institute of Technology
and Management for Women
Peddasettypalli (V),
Proddatur-516360, Kadapa (Dt.)

e-mail : principal.8u@jntua.ac.in gitamwpdtr@gmail.com web : www.gitamw.ac.in

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